

STRATEGIC RISK REGISTER

Head of Service:	Gillian McTaggart, Head of Policy, Performance & Governance
Wards affected:	College Ward; Town Ward; Woodcote Ward;
Appendices (attached):	Appendix 1 Conservator's Strategic Risk Register

Summary

To present the Strategic Risk Register for the Conservators which covers the risks, mitigations, responsibility and action required to manage the risks identified.

Recommendation (s)

The Conservators are asked to:

- (1) Approve the completed Strategic Risk Register

1 Reason for Recommendation

- 1.1 This report provides an update of the annual strategic risk register, reflecting changes in usage due to societal and other developments which impact the users of the Downs.

2 Background

- 2.1 The Conservators have particular responsibilities as a group and as a partnership working with each other. This risk register highlights the responsibilities which the Conservators have and how each of the risks are mitigated.
- 2.2 An annual review of the risk register is required to ensure potential risks are recorded, remedied and reported, in order to feed in to the suite of key performance indicators which will be presented at regular intervals to the Conservators.
- 2.3 Effective risk management is an integral part of ensuring services are delivered. Managing risks can have a major impact in meeting priorities and delivering responsibilities and there are a number of arrangements in place to do this.

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- 2.4 The function of a strategic risk register is to provide focus on good practices, to facilitate, guide and train.
- 2.5 It is proposed that the strategic risk register be agreed and modified as necessary in line with the needs of the Conservators.

3 Review of risks for 2020/21

- 3.1 This report sets out the strategic risk register for the Conservators and covers health and safety, legal responsibility, insurance and event management. Many risks are managed on a daily basis through internal controls, policies and procedures.
- 3.2 During 2020/21, there have been a number of national and local lockdowns that have resulted in increased demand by users of the Downs. Additional measures were put in place to mitigate the risks and improve safety by all partners. There was a significant increase in the number of new users unaware of the precautions and controls in place when the race horses were being trained who were educated and informed by additional staff. There was also a significant increase in litter and issues with parking during the summer months when restrictions were eased from the first national lockdown. The health and safety measures remain constantly under review as we implement the government's road map to recovery and return to a more normal operational use.
- 3.3 The Clerk to the Conservators will continue to work with Surrey County Council and other partners to improve traffic safety near the Downs.
- 3.4 A decision on the bid to the EARDF was delayed due to Covid-19 but if approved, the improved signage will also improve the measures in place to approve health & safety.

4 Risk Assessment

Legal or other duties

4.1 Impact Assessment

- 4.1.1 The updated strategic risk register is attached at Annex 1.

4.2 Crime & Disorder

- 4.2.1 None arising from the contents of this report.

4.3 Safeguarding

- 4.3.1 None arising from the contents of this report.

4.4 Dependencies

- 4.4.1 None arising from the contents of this report.

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4.5 Other

4.5.1 None arising from the contents of this report.

5 Financial Implications

5.1 There are no specific financial implications for the purposes of this report.

5.2 **Section 151 Officer's comments:** none arising from the contents of this report.

6 Legal Implications

6.1 There are no specific legal implications for the purposes of this report.

6.2 **Monitoring Officer's comments:** none arising from the contents of this report.

7 Policies, Plans & Partnerships

7.1 **Council's Key Priorities:** The following Key Priorities are engaged:

7.2 **Service Plans:** The matter is included within the current Service Delivery Plan.

7.3 **Climate & Environmental Impact of recommendations:** None.

7.4 **Sustainability Policy & Community Safety Implications:**

7.5 The strategic risk register notes the application of the habitat management plan and how its implementation impacts events and the usage of the Downs, this will be closely monitored and the register reviewed as necessary.

7.6 **Partnerships:** The Jockey Club, Training Board and Epsom and Ewell Borough Council are represented by Members on the Conservators committee.

8 Background papers

8.1 The documents referred to in compiling this report are as follows:

Previous reports:

- None

Other papers:

- None